



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Specifications and Advertisement for Bids for Photocopiers (2)
for Community Development and Parks Departments

MEETING DATE: February 15, 1995

SUBMITTED BY: Community Development Director
Parks and Recreation Director

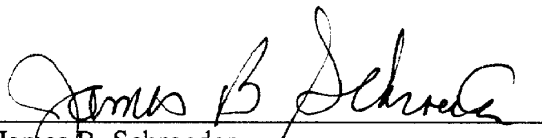
RECOMMENDED ACTION: That the City Council approve the specifications and authorize the advertisement for bids for two photocopiers, one for the Community Development Department, and one for the Parks Department.

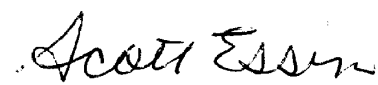
BACKGROUND INFORMATION: The Community Development Department currently shares use of a copier in City Hall with Public Works, but upon moving to temporary offices in the trailers in mid-March the department will no longer have immediate access to a copier. This new unit is needed to provide that copying capability.

The new Parks Department copier is a budgeted item, and is intended to replace a machine that is no longer reliable.


FUNDING: Estimated cost: \$7,000 each:
Community Development: Contingency Fund
Parks Department: 12.0-013.06

BID OPENING: March 1, 1995


James B. Schroeder,
Community Development Director


Scott Essin, Parks Superintendent, for
Ronald Williamson, Parks & Recreation Director

APPROVED: _____


THOMAS A. PETERSON
City Manager



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